

Mobilizer

Program: Ability Based Livelihoods Empowerment (ABLE)

Position – Mobilizer

Location: Mumbai (1) and Delhi (1)

Nature of Employment: Consultancy Contract

Background:

The American India Foundation is committed to improving the lives of India's underprivileged, with a special focus on women, children, and youth. AIF does this through high impact interventions in education, health, and livelihoods, because poverty is multidimensional. AIF's unique value proposition is its broad engagement between communities, civil society, and expertise, thereby building a lasting bridge between the United States and India. With offices in New York and California, twelve chapters across the U.S., and India operations headquartered in Delhi NCR, AIF has impacted **6.7 million** lives across **26 states** of India. Learn more at www.AIF.org

Program Background:

SBI Foundation-Microsoft and AIF have collaborated for a project focusing on creating career pathways for 500 persons with disabilities in the digitally transformed BFSI Sector. During Covid-19 pandemic, the employment scenario has seen a kind of transformation with the "new normal" situation driving the way companies are operating. This has a strong bearing on their employees as well as future HR strategies.

Job Summary:

This is a responsible position with the ABLE – Livelihoods team and contributes to take full charge of mobilization activity within the project through strong network to be able to mobilize youth with disabilities for joining AIF's training. The incumbent will also be responsible for collecting and collating data for center use.

Reporting:

The Mobilizer will work with the Center Manager (as required and needed). He /She will be expected to work on new ideas / networks that helps enhancing mobilization activities to get positive results in terms of number of beneficiaries to achieve project targets.

Key Roles and Responsibilities:

The job responsibilities include, but are not limited to the following:

- Responsible for mobilization of eligible candidates and enrolment in the training programs.
- Develop connects with community stakeholders, Disabled Peoples' Organizations (DPOs), Grassroot NGOs, Community based Organizations, Special Schools, Schools and Colleges, etc.
- To mobilize and facilitate enrollment of candidates from the project area.
- To organize mobilization activity and door to door surveys for better awareness and publicity of AIF training centers.
- Bring onboard and deploy innovative solutions for mobilization leveraging technology.
- To make phone calls and visit AIF students and their families as and when required.

- To assist the Center Manager in maintaining and updating the AIF MIS database.
- To be involved in any center operational activity as and when instructed by the Center Manager.
- Organizing community awareness programs such as street plays and taking trainees on a regular outdoor exposure visits.
- Any other task assigned by the Line Manager

Key skills and competencies:

- Graduate / Post Graduate degree in Social Sciences/Commerce/Arts with at least 2-3 years of experience of working with the community and mobilization of youth.
- Experience of working with persons with disabilities for a skilling program is desirable.
- Indian Sign Language Interpretation skills will be an added advantage.
- Consistently approaches work with positive energy and a constructive attitude.
- Possesses a variety of skillsets including time management, multi-tasking, inter-personal skills and problem solving ability.
- A team player who is supportive, flexible and ready to take on additional tasks.
- Ability to cope with work pressure and work on tight deadlines.
- Excellent communication skills – both written and verbal.
- Knowledge of local language (spoken and written) is essential.
- Ability to work independently with large volumes of data with initiative.
- Ability to work across teams and supervisors
- Responds positively to feedback and respects diverse point of views.

Reporting: The position will directly report to Center Manager

Other: Salary commensurate with experience.

Position Availability: Immediately

Application Process: To apply for this position, send your CV, mentioning current and expected CTC along with notice period to indiarecruitments@aif.org with subject line “**Mobilizer**” by 15th July 2020.

Only applications of shortlisted candidates will be acknowledged.