American India Foundation (AIF)

Trainer-Junior Software Developer (Livelihoods)

**Position:** Trainer-Junior Software Developer (Livelihoods)

**Program:** Market Aligned Skills Training (MAST)

**Location:** Mumbai

**Duration:** 11 months

**Nature of Employment:** Contractual

**Number of positions:** Open

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**About American India Foundation**

The American India Foundation is committed to improving the lives of India’s underprivileged, with a special focus on women, children, and youth. AIF does this through high impact interventions in education, health, and livelihoods, because poverty is multidimensional. AIF’s unique value proposition is its broad engagement between communities, civil society, and expertise, thereby building a lasting bridge between the United States and India. With offices in New York and California, twelve chapters across the U.S., and India operations headquartered in Delhi NCR, AIF has impacted 6.7 million lives across 26 states of India. Learn more at www.AIF.org

**About MAST**

The Market Aligned Skills Training (MAST) program provides unemployed young people with a comprehensive skills training that equip them with the knowledge and skills needed to secure employment and succeed on the job. MAST not only meets the growing demands of the diversifying local industries, it harnesses youth population to become powerful engines of the economy.

MAST begins with a labor market scan in each region, working closely with employers to develop the market-aligned training curricula that form the heart of the program’s skills training. Set over a period of three months, the training combines foundational, workforce readiness skills with industry-specific skills, ranging from retail, basic IT, healthcare to hospitality, creating multi-sector job opportunities for marginalized young people. Upon completion of the training, qualified candidates are placed into entry-level jobs, creating a path to financial independence. In addition to private employment partners such as Reliance and ICICI Bank, MAST is aligned with the framework of the National Skills Development Corporation (NSDC).

**About NEST**

The Night Employability and Skill Training (NEST) is a visionary project aims to enhance the Employability Skills of youth through NEST (Night Employability Skill Training) Centers established in 10 Night Colleges and Evening Shift of Day Colleges of Mumbai and Greater Mumbai area. The Project delivers Innovations in Concept as well as Innovations in Implementation Methodology. It has been designed with a clear Objective: **Enhancing Employability Skills of 3,500 youth with at least 80% candidates gaining employment.**
Aspiring youth from the NEST colleges, aspirants who wants to upgrade their skills and/or looking at career shift and those from marginalized communities and migrants will be positively impacted through enhancement in their employability and access to employment opportunities. The project will ensure participation of at least 25%-30% females and upto 10% of the beneficiaries can be expected to be persons with disabilities.

**Job Deliverables**

**Key Roles & Responsibilities:**

1. To ensure training of eligible candidates on design and application of software products and services
2. To maintain the trainees database time to time on AIF-MIS and upload the relevant supporting documents on timely basis
3. Preparation of sessions as per training guidelines and material applicable for the program
4. Conducting classes as per schedule and methodology and ensuring student attendance and participation in the session
5. Delivering physical and online training in Java, Dot Net (Knowledge in Asp.net and MVC as well), Python, Oracle, Sql Server, UI/UX, PHP
6. Ensuring smooth running of computer systems
7. Installing and configuring computer software operating systems and applications
8. Monitoring and maintaining computer systems and networks
9. Delivering training on diagnosing and rectifying hardware/software issues
10. To organize various centre indoor activities and take candidates for outdoor exposure visits on regular basis
11. Need self-motivated individual with strong technical and soft skills
12. Supporting the team in candidates enrollment & admissions by counseling the students visiting the centres
13. Counseling students as when required to enable their placements in jobs
14. Generating reports and presenting information to Program Manager
15. Timely reporting to the donor regarding project progress and facilitating them as and when required
16. Any other task as assigned by the line manager

**Key Skills:**

1. B.tech/ B.Sc/BE in computer applications or relevant field
2. Two-three years’ previous experience as trainer in Software Development
3. Should have strong knowledge in C, C++, Java, and .net technologies.
4. Skilled in 21st century employability skills training delivery
5. Well informed of labor market trends, employer needs and best practices in career services
6. Excellent communication skills – both written and verbal
7. Ability to program in at least one programming language such as C#, Java (J2EE) etc.
8. In-depth knowledge of programming for diverse operating systems and platforms using development tools
9. Excellent understanding of software design and programming principles.
10. A team player with excellent communication skills
11. Analytical thinking and problem-solving capability
12. Great attention to detail and time-management skills
13. Knowledge of local language (written and spoken)
14. Networking and negotiation skills
15. Strong presentation skills
16. Openness to students and colleagues from a range of cultures and languages
17. Experience with technologies and best practices for instructional manuals
18. Good interpersonal skills and communication with all levels of management
19. Organized and able to create multiple timelines, budgets, and schedules

**Reporting:** The position will report to Program Manager/Project Coordinator- Livelihoods.

**Other:** Salary commensurate with experience.

**Position Availability:** Immediately

**Application Process:** To apply for this position, send your CV and covering letter describing how you meet the specifications for this role and what you bring to it to career.livelihoods@aif.org with subject line “**Trainer-Junior Software Developer (Livelihoods)**”.

Along with your CV, please also share a one-minute video resume answering these 3 questions:

~ Tell us something about yourself?
~ A brief about your achievements as Trainer-Junior Software Developer?
~ Your current/last drawn CTC and expectation from the role? Please upload a zip file including the CV, Covering Letter and video resume.

**Deadline for applications:** **5th June, 2021**

Only applications of short listed candidates will be acknowledged