

## American India Foundation (AIF) – Financial linkage officer

**Position:** Financial Linkage Officer

**Program:** MAST

**Reporting Relationship:** Program Manager- Livelihoods

**Location:** Madhya Pradesh

**No of Positions:** 1

**Duration:** 12 months

**Nature of Employment:** Contractual

### **Background:**

The American India Foundation is committed to improving the lives of India's underprivileged, with a special focus on women, children, and youth. AIF does this through high impact interventions in education, health, and livelihoods, because poverty is multidimensional. AIF's unique value proposition is its broad engagement between communities, civil society, and expertise, thereby building a lasting bridge between the United States and India. With offices in New York and California, twelve chapters across the U.S., and India operations headquartered in Delhi NCR, AIF has impacted **8.4 million** lives across **26 states** of India. Learn more at [www.AIF.org](http://www.AIF.org)

### **About the Livelihoods Program:**

AIF's Livelihoods program envisions a world where poor and vulnerable communities have access to dignified work opportunities, empowering them with sustainable livelihoods. Since 2006, our Livelihoods program has, directly and indirectly, reached more than 1.2 million beneficiaries. To enable a razor-sharp focus on the country's livelihood issues, AIF has also initiated the Market Aligned Skills Foundation (MASF), a Section-8 company envisioned as a social start-up. Closely aligned to the Global Sustainable Development Goals, the program's 'Vision 2030' focuses on seven "Pathways to Impact" with the goal of creating two million livelihoods and overall reaching out to ten million lives.

### **Pathways to Impact:**

1. **MAST 2.0:** Provide Market Aligned Skills Training and Employment as per need of the geography
2. **ABLE 2.0:** Create Career Pathways for Persons with Disabilities
3. **Entrepreneurana:** Create Sustainable Income for Street Vendors
4. **Engage to Empower:** Create Aspirational Career Pathways for Youth and Women
5. **Harit Jeevika:** Create Sustainable Green Livelihoods
6. **Aatmnirbhar:** Create Sustainable Rural Livelihoods for Migrant Families or Women
7. **Grameen Jobs:** Create remote/multi skills jobs for rural youth within their local areas

### **Job Deliverables:**

### **Key Roles & Responsibilities:**

1. Expected to work at the community level with 2000-2500 beneficiaries.
2. Map out the financial institutions (govt. and private) in the project area to create linkages.
3. Link the project beneficiaries with the institution for relevant schemes to access capital (entrepreneurship) and social security and welfare (entitlements).
4. Responsible to facilitate the project beneficiaries in all aspect to get credit.
5. Responsible to monitor the project beneficiaries on proper utilization of credit money to enhance income as well as facilitate them in timely repayment to the financial institution.
6. Organize and arrange technical support to the beneficiaries and ensure continuity of their enterprise.
7. To assist the Project Manager in maintaining and updating the AIF MIS database.
8. Facilitate stakeholder and donor visits to the field as and when required.
9. To be involved in any operational activity as and when instructed by the Project Manager.
10. Any other task assigned by line manager that might emerge depending upon the need and opportunity decided by AIF

#### **Key Skills:**

- Graduate/Post Graduate in any discipline with at least 3-4 years of experience rural livelihoods and creating market and financial linkages.
- Experience in working with micro-entrepreneurs and street vendors will be an advantage.
- An understanding of the market with forward and backward integration.
- Ability to develop relationships and engage with multiple stakeholders including Government.
- Documentation and report writing skills with good proficiency in computer.
- Consistently approaches work with positive energy and a constructive attitude.
- Possesses a variety of skill sets including time management, multi-tasking, inter-personal and problem-solving abilities.
- Ability to cope with work pressure.
- Ability to develop a local level network of useful resources to support project implementation.
- A team player who is supportive, flexible and ready to take on additional tasks.
- Ability to cope with work pressure and work on tight deadlines.
- Excellent communication skills – both written and verbal

#### **How to apply:**

**Application Process:** To apply for this position, send your CV and covering letter describing how you meet the specifications for this role and what you bring to it to [career.livelihoods@aif.org](mailto:career.livelihoods@aif.org) with subject line **“State Coordinator- Livelihoods”**.

Last day to apply: 12<sup>th</sup> July 2022

Only applications of short-listed candidates will be acknowledged.