

**American India Foundation (AIF) – State Program Manager –
LAMP**

Position: State Program Manager

Program: LAMP

Location: Jharkhand

Reporting Relationship: Program Director - LAMP

Nature of Employment: Fixed term

Background:

The American India Foundation is committed to improving the lives of India's underprivileged, with a special focus on women, children, and youth. AIF does this through high impact interventions in education, health, and livelihoods, because poverty is multidimensional. AIF's unique value proposition is its broad engagement between communities, civil society, and expertise, thereby building a lasting bridge between the United States and India. With offices in New York and California, twelve chapters across the U.S., and India operations headquartered in Delhi NCR, AIF has impacted 12.9 million lives across 35 States and Union Territories of India.

Learn more at www.aif.org

Background of the Program or Unit:

American India Foundation (AIF) has been implementing Learning and Migration Program (LAMP) program across 2500 schools and Anganwadis annually in 12 states. LAMP aims make the migration affected villages free of child migration by improving access to quality education through training teachers and stakeholders' engagement to invest in children's future aligned with the New Education Policy, 2020.

Job Summary : (A brief about the role)

A leader with strong operational background, who can lead the team in his/her region in program development and delivery working in close collaborating with internal and external stakeholders namely LAMP Director, Support departments, and their team; External stakeholders -state governments, regional donors and communities, with a strong focus on sustainability and scalability. He/She will work collaboratively with the Program Director to contribute to organization success.

Key roles & Responsibilities:

- Responsible to formulate the plan to meet the objectives of the project, in Jharkhand, Odisha & Assam, while adhering to an approved budget and timeline.
- Under School Improvement project, coordinate with the state teams in Maharashtra and Karnataka.
- Facilitate and coordinate high quality and timely trainings of project staff and

other stakeholders.

- Managing the state teams and provide effective mentoring to team and develop their skills/ capabilities and delegates the tasks as per the project requirements
- Responsible to participate in and supervise the successful execution of each stage of the project.
- Responsible to measure and analyze the progress of the project to ensure its development as planned which include the timely submission of the report and other document to the donor.
- Single point of contact for all the donor supported projects in Jharkhand, Odisha and Assam.
- Responsible to liaison with the state government and other partners.
- Responsible for the smooth functioning of the key project mechanisms, procurement, delivery, installation, infrastructural upgradation and ensure the continuity of their education/mainstreaming of education of children.
- Preparing the project reports, presentations, program strategy and submit the same to the Program Director on a monthly basis.

Qualification required:

Full time master's degree/ diploma or higher in Education/ Rural Development/ Rural Management/ Social Science/ Development Studies or equivalent discipline. Good knowledge of English and Hindi.

Desired Competencies:

- Doctorate/Postgraduate with at least 6-8 years of experience preferably in the Education Sector/ Governance/ CSR.
- Individual having experience of working with Government department/CSR/PSU would be added advantage
- Operational experience of implementing programs across regions in the Gujarat, Rajasthan, Maharashtra and Madhya Pradesh.
- Operational experience of implementing programs in eastern states of India.
- Deep knowledge of Indian educational system.
- Demonstrated skills to mentor partner staff in delivering their job responsibilities meticulously.
- Ability to network and negotiate effectively with a wide range of stakeholders to achieve the objectives of the program.
- Fluency in written and spoken English and Hindi.

Reporting: Program Director - LAMP

Other: Salary commensurate with experience.

Position Availability: Immediately

Application Process: To apply for this position, send your CV and covering letter describing how you meet the specifications for this role and what you bring to it to lampíciuitments@aif.oig with subject line “**State Program Manager LAMP**”.

Deadline for applications: **30th June 2022**

Only applications of short-listed candidates will be acknowledged.