

American India Foundation Trust (AIFT)

Position: Deputy Director - Public Health

Location: Gurugram/Delhi

Reporting to: Director-Public Health

Nature of Employment: Full-time staff

Duration: Fixed Term (One year)

Background:

The American India Foundation (AIF) is committed to improving the lives of India's underprivileged, with a special focus on women, children, and youth. AIF does this through high impact interventions in education, health, and livelihoods because poverty is multidimensional. AIF's unique value proposition is its broad engagement between communities, civil society, and expertise thereby building a lasting bridge between the United States and India.

Working closely with local communities, AIF develops and tests innovative solutions in partnership with NGOs and Governments to create and scale sustainable impact. Founded in 2001, at the initiative of President Bill Clinton following a suggestion from Indian Prime Minister Vajpayee, AIF has impacted the lives of 12.9 million of India's poor since then. With offices in New York, California and Delhi NCR, twelve chapters across the U.S., AIF is transforming lives across 35 States and Union Territories of India while addressing issues in the field of education, health, livelihoods, and nurturing the next generation of leaders committed to impactful change.

Learn more at www.AIF.org

About the Program:

AIF' MANSI program is a public-private partnership seeking to reduce maternal and child mortality and morbidity by providing care, resources, and support to empower local communities to care for their mothers and children – and improve local health systems. By promoting social cohesion through mobilizing communities for collective action and increasing healthy deliveries in institutional settings by leveraging a government maternity incentive scheme, AIF is instituting a system for sustainability at all levels for the community and local Health Ministry to uphold over the long term.

Currently, MANSI has interventions across 7 states reaching an estimated 7 – 8 million population.

Role Summary:

MANSI currently has interventions in the states of Uttarakhand, Bihar, Uttar Pradesh, Madhya Pradesh, Jharkhand, Andhra Pradesh and Tamil Nadu. The interventions have an overarching goal of reducing maternal and under-five mortality & morbidity through a life-stage approach.

The position is responsible for leading the ongoing programs of MANSI and responsible for program deliverables. Towards this, the position is expected to provide both technical and managerial oversight to Program Managers; Program Officers and other state-level team members in various projects across the states mentioned above. The position will evidently extend support to new interventions or projects as and when they are conceptualized and approved by donors.

In addition to technical and managerial oversight, the position will undertake continued capacity building of staff/consultants in the MANSI program; contribute to conceptualization of new initiatives and proposal development; and undertake routine administrative tasks that are essential to program management.

The position is expected to demonstrate urgency, flexibility leadership skills to rapidly achieve sustainable development goals and milestones outlined by the Government of India and various state governments.

Key Responsibilities:

1. Technical leadership

- Provide technical oversight to public health programs.
- Specifically, lead curriculum development for training of health functionaries, support in the development of training tools, review content for social & behavioral change communication and undertake training of health functionaries.
- Lead the technical oversight of other public health programs in maternal and newborn health, child health, adolescent health, family planning and nutrition.

2. Program Implementation Support:

- Work closely with Program Managers and partner organizations and ensure that project objectives and targets are met. Conceptualize and articulate strategies for refining or assessing promising areas to address public health issues.
- Support in the establishment and monitoring of standard operating procedure for system strengthening and quality improvement.
- Institute a thorough monthly review mechanism, both in-person and remote.
- Undertake frequent field visits to project areas to understand first-hand about project interventions and identify any deviances from project commitments.
- Support in strengthening health systems and public health functionaries.

3. Monitoring and Evaluation (in co-ordination with Learning, Evaluation and Impact team at AIF):

- Coordinate with government, implementing partners and consultants in conducting routine monitoring, baseline, midline, end line surveys, and facility based assessments of AIF projects.
- Facilitate the development, implementation and strengthening of MIS. Undertakes field visits to monitor programs as well as conducting periodic program reviews with government counterparts and other partners. Provide feedback to senior management on a regular basis.
- Adopt rigorous process for monitoring and documentation and subsequent dissemination of the results leading to the further scale-up of models.
- Contribute to program reports, AIF donors and internal audiences, on the progress being made by the NGOs and the outputs, outcomes and impacts.

4. Building Partnerships and Resource mobilization:

- Conceptualize and lead in organizing knowledge dissemination events nationally and support in organizing state-level events, as necessary.
- Help in identifying credible partner NGOs who can partner with the foundation to develop and implement the program that will positively impact health outcomes.
- Provide technical assistance and leadership support to implementation partners.
- Network with alliances and other likeminded organization for replication of project on co-funding mode.

- Support in proposal development and donor engagement, in co-ordination with the Strategic Partnership team at AIF

Key Qualifications, Skills and Experience:

- Post-graduation in Medical Sciences/Social Sciences/Management. In-depth understanding and knowledge of the maternal, newborn and child health and nutrition sectors.
- Minimum of 10 years of experience in implementing public health interventions and/or social sector development initiatives.
- Deep knowledge of State and National government structures and previous experience of working with these structures.
- Demonstrated skills to mentor partner staff in delivering their job responsibilities meticulously.
- Ability to network and negotiate effectively with a wide range of stakeholders to achieve the objectives of the program.
- Fluency in written and spoken Hindi and English.
- A self-starter who can perform with minimal supervision.
- Managerial, analytical, negotiating, communication and advocacy skills.
- Willingness to travel up to 30% of the time. Ability to remain calm in a pressurized environment and able to give long hours to the office when required.
- Ability to work in fast-evolving & ambiguous work environments will be preferred.
- Friendly and helpful approach.

Other: This job description is not incorporated into the employment contract. It is intended as a guide and should not be viewed as an inflexible specification as it may be varied from time to time in light of strategic development following discussions with the post holder. The post holder would be expected to work to agreed objectives that should facilitate achievements of the key responsibilities in accordance with the performance review process.

Only applications of shortlisted candidates will be acknowledged.

To apply click - <https://forms.gle/sbbAZuKGo2fKx8tp9>