

Nature of Employment: Consultancy

Position: Career Counsellor

Duration: 1 year

Background:

The American India Foundation is committed to improving the lives of India's underprivileged, with a special focus on women, children, and youth. AIF does this through high impact interventions in education, health, and livelihoods, because poverty is multidimensional. AIF's unique value proposition is its broad engagement between communities, civil society, and expertise, thereby building a lasting bridge between the United States and India. With offices in New York and California, twelve chapters across the U.S., and India operations headquartered in Delhi NCR, AIF has impacted 9.2 million lives across 29 states of India. Visit www.AIF.org to learn more about AIF's work.

About the Program:

The Digital Equalizer (DE) Program of The American India Foundation (AIF) uses technology to transform the teaching/ learning process in under-resourced government schools. It utilizes technology to bridge the educational and digital divide in India by transforming schools, into dynamic places to teach and learn through collaborative, project-based learning. The DE Program, since its initiation in 2004 has impacted 15056 schools across 16 states covering 4.1 million students through 1,52,644 teachers. Presently, the program is being conducted in Delhi, Punjab, Haryana, Gujarat, Uttarakhand, Rajasthan, Maharashtra, Odisha, Telangana, Tamil Nadu, Karnataka, Andhra Pradesh, Bihar, Uttar Pradesh, Madhya Pradesh and Jammu.

Objectives of the project:

- Strengthen STEM school education in rural government schools.
- Improve the performance of underprivileged girl students from government schools in competitive exams.
- Build the institutional capacity of 5 District Institute for Education Training (DIETs) on STEM learning, techno-pedagogy, and preparation of students for the competitive exam over 4.5 years.
- Institutionalize best practices for sustainability through creation of a playbook in partnership with the government and sharing evidence of the same.

Roles and Responsibilities:

- Administer personality and interest inventories for the students
- Instil students' interest in STEM education with innovative and creative tools
- Introduce career prospects in the STEM field, identifying employment opportunities in STEM field and give early exposure to students through varied interactive mediums
- Facilitate in planning and preparing students for the STEM-career
- Advise students about what courses or educational programs and competitive examinations they need for particular STEM career
- Disseminate the information and raise awareness on STEM education through programs like talk, exhibition, career guidance programs, videos, posters etc.
- Work with students with high STEM preference to set their course or career goals using instruments and tests
- Create IEC material for career awareness.
- Help students locate sources of financial support like educational scholarships and student-aids
- Organize virtual role model interaction workshops for students
- Conducting Teacher training on DIET level and career awareness sessions for teachers on district and state level

- Tracking data on the outgoing students and their career selection

Required Qualification

- Degree in any STEM related subjects
- 4-5 years' experience in career counselling

Skills and Competencies:

- Proficiency in MS office and MS Excel
- Possesses a variety of skills – multi tasking, time management, flexibility and adaptability.
- Good communication skills in English and Hindi – both written and verbal
- Ability to work in field, with communities and in multi-stakeholder processes.
- Readiness to travel and commit to demanding program requirements.

Other: Salary commensurate with experience. Initially, the contract shall be issued till March 2024, which shall be renewed yearly thereafter, based on performance.

Position Availability: Immediate

How to Apply: To apply for this position, please click [here](#) and share your details and resume in the prescribed format.

Only applications of the shortlisted candidates will be acknowledged.