

Position:	School Facilitator	Program:	Digital Equalizer (DE)
Location:	Uttarakhand	Reporting Relationship:	Project Lead/Officer - RIST
Nature of Employment:	Consultancy	Number of position:	10

ABOUT AMERICAN INDIA FOUNDATION

The American India Foundation is committed to improving the lives of India's underprivileged, with a special focus on women, children, and youth. AIF does this through high impact interventions in education, health, and livelihoods, because poverty is multidimensional. AIF's unique value proposition is its broad engagement between communities, civil society, and expertise, thereby building a lasting bridge between the United States and India. With offices in New York and California, twelve chapters across the U.S., and India operations headquartered in Delhi NCR, AIF has impacted 12.9 million lives across 35 states and Union Territories of India. Learn more at www.AIF.org.

Digital Equalizer is AIF's flagship education program. Since its inception in 2004, the Program has empowered 5.4 million children with interactive STEM experiences, trained 182,025 teachers in STEM pedagogy, and transformed 24,471 schools across 35 states and union territories of the country. DE Program utilizes technology to bridge the educational and digital divide in India by transforming under-resourced government schools into dynamic places to teach and learn through collaborative, project-based learning and building 21st century skills amongst students, especially girls.

ABOUT DIGITAL EQUALIZER

Digital Equalizer (DE) envisions a world where all children from under-served communities, especially girls, are prepared for a career and life. The program is bridging India's digital divide by providing and integrating technology into underperforming, under-resourced public schools, training teachers in techno-pedagogy and STEM (Science, Technology, Engineering, and Mathematics) methodology, and transforming classrooms into collaborative and interactive places for students to learn while preparing them for success in the 21st century global economy. Since its inception in 2004, the Program has empowered 5.4 million children with interactive STEM experiences, trained 182,025 teachers in STEM pedagogy, and transformed 24,471 schools across 35 states and union territories of the country.

Objectives of the project:

- Strengthen STEM school education in rural government schools.
- Improve the performance of underprivileged girl students from government schools in competitive exams.
- Build the institutional capacity of 5 District Institute for Education Training (DIETs) on STEM learning, techno-pedagogy, and preparation of students for the competitive exam over 4.5 years.
- Institutionalize best practices for sustainability through creation of a playbook in partnership with the government and sharing evidence of the same.

ROLES AND RESPONSIBILITIES:

The school facilitator will be visiting the allocated schools on routine basis and will ensure effective implementation of the program.

The responsibilities include, but are not limited to:

- Work with Govt Schools (as allocated. One facilitator will handle 4 schools).
- Regular school visits to facilitate technology aided sessions, implement STEM activities as assigned for the program deliverables.
- Responsible for database management – update, maintain and work closely with the MIS Officer/ Relevant SPOC to manage accurate data. Will be responsible in collecting student data and the monitoring data.
- Prepare teacher training calendar, conduct training programs and follow up activities at central level.
- Conduct regular sessions on career counseling, teacher capacity building and assigned activities in assigned Govt Schools.
- Plan the timetable and session delivery in the school in consultation with the headmaster and the teachers.
- Coaching students for competitive examinations with the support of SMEs
- USE STEM kits and conduct hands on training programs for schools/teachers.
- Work closely with remedial tutors and support in implementation.
- Conduct program orientation for the school staff.
- Ensure project implementation in the schools, so that Key Performance Indicators of the project are met in a timely fashion.
- Build and manage relationship with school teachers and principals to enhance ownership towards the program.
- Plan parents' meet, participate in SMC, and organize DE events at the school level, as necessary.
- Orient students on MANAK awards, motivate them to participate .
- Reporting as per Organization standards. Prepare weekly, Monthly and Quarterly report.
- Identify and document case studies to share as part of the program reporting.
- Coaching and mentoring teachers and students at the school level.
- Ensuring adherence to minimum guarantee components in all schools.
- Responsible to coordinate and ensure timely programme delivery and update the respective stakeholders.
- Any other work as assigned by the line manager/state program manager

QUALIFICATIONS AND EXPERIENCE:

Graduation/post-graduation in STEM subjects with min of three years of experience in Education sector. A degree in education will be an added advantage.

SKILLS AND COMPETENCIES:

- Proficiency in computer science, use of MS office, MS Excel and statistical tools is a must.
- Possesses basic understanding about teaching learning and techno -pedagogy methods.
- Possesses a variety of skills – multi tasking, time management, flexibility and adaptability.

- Good communication skills in English and Hindi – both written and verbal
- Good Analytical skills and problem solver.

- Ability to work in field, with communities and in multi-stakeholder processes.
- Readiness to travel and commit to demanding program requirements.

OTHER: Salary commensurate with experience. Initially, the contract shall be issued till March 2024, which shall be renewed yearly thereafter, based on performance.

Position Availability: Immediate

HOW TO APPLY: To apply for this position, please click [here](#) and share your details and resume in the prescribed format.

Only applications of short listed candidates will be acknowledged.